

Applicant Name: _____
Date Mailed: _____



Summer Staff 2018 Application Procedures:

1. Read application in full before completing it.
2. Return completed application to:

Summer Camp Apps
7900 Cedar Crest Camp Road
Lyles, TN 37098

Phone: 1-931-670-3025
Email: morgan@cedarcrestcamp.org

5. It is in your best interest that this application is returned as soon as possible.
6. Once you have sent your application, please inform us by email or phone so that we can be looking for it in the mail.
7. All applications are due by April 13, 2018, but sooner if possible. If positions remain open, the application date will be extended. Contact the camp office to see if spots remain.

3. Written references:

Three references are required:

- *One* from your pastor/campus minister/ church worker
- *One* from a teacher or professor
- *One* of your own choosing (not a relative)
- ALL 3 References **MUST** be in the camp office before an interview is set. You can find and download the reference form at cedarcrestcamp.org

4. Interviews:

A. To be considered for a position on summer staff, each applicant **must** be interviewed.

B. Interviews will only take place at Cedar Crest Camp, or another designated place.

C. The interview will be an extension of the written application dealing with your Christian growth, your ability to relate to others, and your personal strengths and weaknesses.

D. At the time of the interview, please be prepared to ask appropriate logistical questions about the summer. Cedar Crest Camp will answer questions you have about the day-to-day operations of summer camp, and what the position you are interested in involves.

I am applying for the position of (check all that apply):

- Counselor
- Counselor-in-Training (CIT)—*must have finished 11th grade*
- Junior Counselor—*must have finished 12th grade*
- Summer Office Manager
- Camp Nurse

Cedar Crest Camp Position Descriptions

Counselor: A summer counselor is a young adult who has finished at least one year of college, and will work directly with youth during the months of June and July. They will attend a week of staff training prior to the start of our summer camp program. This training will include training on camp procedures, safe sanctuary policies, and camp programming as well as CPR/AED First Aid and Lifeguard Training. These counselors will be the staff who serve in the cabins with our campers, offering themselves as leaders of activities, worship, play, devotions, and mentoring.

Counselor in Training: Students who have finished their junior year in high school are welcome to apply to be a CIT. Though a volunteer position, this staff role is one that affords a willing high school student the opportunity to serve Cedar Crest by being an active staff member with the campers while learning from the counselors. This is a great way to “build” up to being a summer counselor, and a perfect role for those long time campers that want to do more at Cedar Crest! All CITs will need to submit an application for work and fill out recommendations. CITs work directly with youth alongside their fellow staff and counselors in all day-to-day programming and summer camp activities. CITs will attend training with their fellow staff before the start of summer camp and will receive training in camp procedures, safe sanctuary policies, and camp programming as well as CPR/AED First Aid and Lifeguard Training.

Junior Counselor: Students who have finished their senior year in high school are welcome to apply to be a Junior Counselor. Junior counselors serve camp during the summer between completing high school and beginning college and receive half the pay full counselors receive throughout the summer. All junior counselors will need to submit an application for work and fill out recommendations. Junior counselors exercise leadership both in the cabins alongside full counselors and in total group activities, as well as with specialized programming, such as high ropes. Junior counselors will attend training with their fellow staff before the start of summer camp and will receive training in camp procedures, safe sanctuary policies, and camp programming as well as CPR/AED First Aid and Lifeguard Training.

Summer Office Manager: The summer office manager will serve as the leader of the camp office and help to organize registration, cabin assignments, and administration underneath the Camp Director. This person should have at least two summers of camp experience (or equitable work/service) in order to apply. Students or graduates who are 21 and over should apply.

Summer Nurse: The summer nurse will serve as the healthcare leader of summer camp at Cedar Crest. Ideally, the candidate would be an RN, though those who are certified as First Responders or Wilderness First Responders may apply.

CEDAR CREST CAMP SUMMER STAFF APPLICATION PART I

NAME:	Last	First	Middle Initial	Name Called:	Gender:
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Social Security #	Email Addresses: 1. _____ 2. _____
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Age: _____ Birthdate: _____ / _____ / _____ Shirt Size: _____

Home Address: Street/City/State/Zip _____	Cell Phone: _____
School Address: Street/City/State/Zip _____	

Names of Parents or Guardians _____	How did you hear about this position? (Circle One) Former Camper Church Flyer Friend Career Fair Other _____
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Name of School Currently Attending: (*note grade if in high school) _____	College Studies to be Completed by Summer; Semester Hours: _____	Current GPA: _____
I am currently a: Fresh. / Soph. / Jr. / Sr./ Grad		

Date School Closes in Spring _____	Major/Tentative Vocational Choice _____
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Present Church Membership: Home Church / City _____	How long have you been a member there? _____
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Current Church Affiliation / Attending United Methodist _____ Other _____	Current ministry involvement: Church _____ Campus Ministry: _____ Other: _____
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Do you presently have any health or special dietary needs? Are you a vegetarian or vegan (it's fine if you are!)? If so, please explain.

Have you ever been arrested or convicted for any violation of criminal law other than traffic violations?.....Yes / No

Have you ever been involuntarily discharged from a job?.....Yes / No

Have you ever been charged or convicted of child abuse?.....Yes / No

Have you ever been hospitalized for taking medications for mental or emotional problems?.....Yes / No

Have you ever been hospitalized for drug or alcohol use?.....Yes / No

Have you ever abused illegal drugs or alcohol?.....Yes / No

Do you have a history of mental illness or depression?.....Yes / No

Do you have a history of eating disorders?.....Yes / No

On a separate page, explain any of the above answered "yes."

List any employment experience.

Dates

Employer

Duties

List school and church organizations you belong to, offices held, and honors received.

List camps, outdoor experiences, or other events in which you participated as a member, camper, or leader. Please list your actual duties and the prominence of the outdoors in your activity.

List your leadership skills related to camping. Be sure to include specific skills: recreation, camping, nature awareness, Boy Scouts, Girl Scouts, art, travel, teaching, canoeing, swimming. Include the age groups you have worked with in any of these skill areas.

Do you play guitar/other instruments and/or lead worship?

Yes / No

If yes, which one(s) _____

Please check certifications that will remain **current** through August 2018.

- Adult CPR
- Child CPR
- Infant CPR
- First Aid
- First Aid Plus
- Wilderness First Responder / Wilderness EMT
- Lifeguard (with first aid)
- Emergency Medical Technician (EMT)
- High Ropes Instructor
- High Ropes Facilitator
- Other: _____
- Other: _____

PART II

Personal Written Assessment

This portion of the application should be returned with the general information sheets (Part I). Here you will be afforded the opportunity to give expression to your Christian faith and your qualifications for a position on our staff in your own words. We want to read your statements as they relate to your experience.

Please answer the following questions.

(Use extra sheets of paper as necessary, either typing or writing. Put your name on all pages)

1. Describe briefly your experience and understanding of Christian faith (i.e. your theology).
2. How do you imagine that you would disciple campers as a staff member here at Cedar Crest Camp?
3. What in your life has helped you grow as a person (i.e. home, school, work, church)? Help us get to know you by providing a brief biographical sketch of yourself.
4. In light of your own experience and understanding of yourself, what do you feel like you could contribute to the work of Cedar Crest's summer camp program?
5. Describe why you want to spend the summer working with children and youth.
6. Why do you want to work for Cedar Crest?
7. Why is it important for you to work with children/youth in an outdoor setting?
8. If you are applying for a position other than counselor or CIT (program staff, nurse, etc.), please describe your qualifications for the position.
9. If you are applying for a CIT position, please explain what gifts you have, and why you want to serve in this hard-working position. Also, explain any other summer plans you might have.
10. Do you have any potential date conflicts for the summer?